

LE MOYNE COLLEGE
MAJOR GRADE POINT AVERAGE BELOW 2.0

Student's Name: _____ Today's Date: _____

Current Major: _____ Anticipated Graduation Date: _____

I understand that in order to earn my undergraduate degree on time, I must earn at least a minimum grade point average of a 2.0 in my major. After completing four (4) Le Moyne courses in my major, records indicate that my current major GPA is below a 2.0. Therefore, I must complete the following task(s) before the end of this semester:

- **STEP 1.** Schedule a meeting with a specific College Representative. This representative should be my advisor, the department chair of my major, OR Susan Ames, Assistant Dean for Academic Advising and Engagement (RH 342).
- **STEP 2.** Print a copy of my Program Evaluation/Degree Audit from WebAdvisor and bring it to the meeting with the College Representative I choose.
- **STEP 3.** Attend Meeting with the selected College Representative to discuss:
 - progress in my current major, any obstacles that may impede it, and ways to raise my major GPA;
 - my academic interests and career goals;
 - other majors that I am considering; and,
 - creation of an action plan (described below).

ACTION PLAN: Based on this meeting with my College Representative, we have agreed that I will:

- Discuss ways to raise my major GPA to at least a 2.0 by:
 - a. Meeting with my major course professors and advisor to get an accurate picture of my standing in the major, and
 - b. report back to my College Representative by _____ on the results of those discussions

Meet with a representative from the Office of Career Services

Signature of Career Services Representative Completed on _____

Complete a Self-assessment Exercise, such as the Holland Code or Myers Briggs (questionnaires for aiding students with self-understanding with respect to personalities and potential careers), with assistance from the Career Services Office

Signature of Career Services Representative Completed on _____

Consider a major in _____ and meet with the department chair of that major

Signature of Department Chair Completed on _____

Change my major to _____, complete a Change of Major form, and submit it to the Registrar's Office
Completed on _____

NOTE: Please check all items that you and your College Representative decide are your best options. **This form should be returned to the Registrar's Office by October 15, 2012. If you do not submit the form to the Registrar's Office by October 15, you will have a hold placed on your account and will not be able to register for the spring term until the form has been completed and returned.**

I understand that, if I do not achieve a minimum of 2.0 in my major at the end of this semester, the Registrar will notify me that I must meet with the Assistant Dean for Academic Advising and Engagement regarding my ability to remain in this major.

Date of Meeting

Student's Signature

College Representative's Signature

- Student's Advisor
- Department Chair of Major
- Assistant Dean for Academic Advising and Engagement