

## Le Moyne College STEP Monthly Utilization 2021

INITIATIVES	September 2021	October 2021	November 2021	December 2021	January 2022
<b><u>IN SCHOOL support:</u></b> Monday to Friday 9:00 am to 3:00 pm Wednesday Seminar  <b><u>VIRTUAL support:</u></b> Tues. 3:30pm- 6:00pm	<b>Tutoring:</b> 159 hours  <b>Advising:</b> 53 hours  <b>Seminar</b> 15 hours	<b>Tutoring:</b> 328 hours  <b>Advising:</b> 63 hours  <b>Seminar</b> 53 hours	<b>Tutoring:</b> 348.4 hours  <b>Advising:</b> 41 hours  <b>Seminar:</b> 112.5 hours	<b>Tutoring:</b> 270 hours  <b>Advising:</b> 44 hours  <b>Seminar:</b> 27 hours	<b>Tutoring:</b>   <b>Advising:</b>
<b>FOCUS THIS MONTH:</b>	Recruitment efforts College Applications Exam Prep	Continued recruitment efforts College Applications Study Skills	College Applications STEP/CSTEP Shadow Day	College Acceptances Physics Challenges Teacher Application Regents Review	
<b>Outreach to students/families:</b>	<b>187 Contacts</b> <i>Mailed letter, emails, text messages, phone calls, social media messages</i>	<b>229 Contacts</b> <i>Mailed letter, emails, text messages, phone calls, social media messages</i>	<b>275 Contacts</b> <i>Mailed letter, emails, text messages, phone calls, social media messages</i>	<b>256 Contacts</b> <i>Mailed letter, emails, text messages, phone calls, social media messages</i>	<b>Contacts</b>
<b># of Unique Students</b>	<b>76</b>	<b>110</b>	<b>94</b>	<b>104</b>	
<b>% Served</b>	96 % (79 on roster)	93% (118 on roster)	80 % (117 on roster)	85 % (122 on roster)	
<b>Grades</b>	<b>Beginning of Marking Period 1</b>		<b>Marking Period 1 Grades:</b> 100-90: 49 students 89-80: 31 students 79-below: 37 students		<b>Marking Period 2 Grades:</b> 100-90: # of students 89-80: # of students 79-below: # of students
<b>Number of School Days</b>	<b>17</b>	<b>20</b>	<b>18</b>	<b>13</b>	

## Le Moyne College STEP Monthly Utilization

<b>February 2021</b> Theme: Engineering	<b>March 2021</b> Theme: Business	<b>April 2021</b> Theme: Research	<b>May 2021</b> Theme: Licensed Professions	<b>June 2021</b> Theme: Personal Care
<b>Total Zoom Contact Hours:</b> 206.5 hours <b>Zoom Hours:</b> Mon. & Fri. 8:30 am – 9 am Mon. & Fri 12:30 pm- 4 pm Tue. 12:30 pm-6 pm, Wed. 11 am- 7 pm, Thurs. 12:30 pm- 5:30 pm	<b>Total Zoom Contact Hours:</b> 307.2 hours <b>Zoom Hours:</b> Mon. & Fri. 8:30 am – 9 am Mon. & Fri 12:30 pm- 4 pm Tue. 12:30 pm-6 pm, Wed. 11 am- 7 pm, Thurs. 12:30 pm- 5:30 pm	<b>Total Zoom Contact Hours:</b> 287.7 hours <b>Zoom Hours:</b> Mon. & Fri. 8:30 am – 9 am Mon. & Fri 12:30 pm- 4 pm Tue. 12:30 pm-6 pm, Wed. 11 am- 7 pm, Thurs. 12:30 pm- 5:30 pm	<b>Total Zoom Contact Hours:</b> 279.1 hours <b>Zoom Hours:</b> Mon. & Fri. 8:30 am – 9 am Mon. & Fri 12:30 pm- 4 pm Tue. 12:30 pm-6 pm, Wed. 11 am- 7 pm, Thurs. 12:30 pm- 5:30 pm	<b>Total Zoom Contact Hours:</b> 117.1 hours <b>Zoom Hours:</b> Mon. & Fri. 8:30 am – 9 am Mon. & Fri 12:30 pm- 4 pm Tue. 12:30 pm-6 pm, Wed. 11 am- 6 pm, Thurs. 12:30 pm- 5:30 pm
<b>1/1 Academic Advising:</b> 16 hours Personal, Financial, Career, Academic	<b>1/1 Academic Advising:</b> 9.6 hours Personal, Financial, Career, Academic	<b>1/1 Academic Advising:</b> 12.9 hours Personal, Financial, Career, Academic	<b>1/1 Academic Advising:</b> 20.1 hours Personal, Financial, Career, Academic	<b>1/1 Academic Advising:</b> 6.9 hours Personal, Financial, Career, Academic
<b>1/1 &amp; Group Tutoring:</b> 124.5 hours	<b>1/1 &amp; Group Tutoring:</b> 219.7 hours	<b>1/1 &amp; Group Tutoring:</b> 190.4 hours	<b>1/1 &amp; Group Tutoring:</b> 161.8 hours	<b>1/1 &amp; Group Tutoring:</b> 74.7 hours
<b>Weekly Seminars:</b> 65 hours College Admissions/Financial Aid, Workforce Development CSTEP connect <b>SEL Support:</b> 1 hour Wake-Up with STEP	<b>Weekly Seminars:</b> 74 hours College Admissions/ Financial Aid, Workforce Development CSTEP connect <b>SEL Support:</b> 3.8 hours Wake-Up with STEP	<b>Weekly Seminars:</b> 81 hours College Admissions/Financial Aid, Workforce Development CSTEP connect <b>SEL Support:</b> 3.4 hours Wake-Up with STEP	<b>Weekly Seminars:</b> 93 hours College Admissions/Financial Aid, Workforce Development CSTEP connect <b>SEL Support:</b> 4.25 hours Wake-Up with STEP	<b>Weekly Seminars:</b> 34 hours College Admissions/ Financial Aid, Workforce Development CSTEP connect <b>SEL Support:</b> 1.5 hours Wake-Up with STEP
<b>Outreach with Students/Families:</b> 350 contacts	<b>Outreach with Students/Families:</b> 431 contacts	<b>Outreach with Students/Families:</b> 776 contacts	<b>Outreach with Students/Families:</b> 528 contacts	<b>Outreach with Students/Families:</b> 389 contacts
<b># of Unique Students:</b> 71	<b># of Unique Students:</b> 87	<b># of Unique Students:</b> 91	<b># of Unique Students:</b> 81	<b># of Unique Students:</b> 75
<b>% served</b> 71% (100 on roster)	<b>% served</b> 87% (100 on roster)	<b>% served</b> 91% (100 on roster)	<b>% served</b> 81% (100 on roster)	<b>% served</b> 75% (100 on roster)
<b>Number of Days Served:</b> 19	<b>Number of Days Served:</b> 23	<b>Number of Days Served:</b> 24	<b>Number of Days Served:</b> 21	<b>Number of Days Served:</b> 13

## Le Moyne College STEP Monthly Utilization

<b>September 2020</b> Theme: Exam Prep	<b>October 2020</b> Theme: Technology and Computer Skills	<b>November 2020</b> Theme: Career Readiness	<b>December 2020</b> Theme: Engineering and Mathematics	<b>January 2021</b> Theme: Research and Experimental Design
<b>Total Zoom Contact Hours:</b> 137.75 hours <b>Zoom Hours:</b> Mon. – Fri. 8:30 am – 9 am Mon. – Fri. 1 pm – 5 pm	<b>Total Zoom Contact Hours:</b> 186.3 hours <b>Zoom Hours:</b> Mon. – Fri. 8:30 am – 9 am Mon. – Fri. 1 pm – 5 pm Wed 11 am- 5 pm	<b>Total Zoom Contact Hours:</b> 194 hours <b>Zoom Hours:</b> Mon& Fri. 8:30 am – 9 am Mon. & Fri 12:30 pm- 4 pm Tue. 12:30 pm-7 pm, Wed. 11 am- 7 pm, Thurs. 12:30 pm- 5 pm	<b>Total Zoom Contact Hours:</b> 275.6 hours <b>Zoom Hours:</b> Mon.& Fri. 8:30 am – 9 am Mon. & Fri 12:30 pm- 4 pm Tue. 12:30 pm-7 pm, Wed. 11 am- 7 pm, Thurs. 12:30 pm- 5 pm	<b>Total Zoom Contact Hours:</b> 320.2 hours <b>Zoom Hours:</b> Mon. & Fri. 8:30 am – 9 am Mon. & Fri 12:30 pm- 4 pm Tue. 12:30 pm-7 pm, Wed. 11 am- 7 pm, Thurs. 12:30 pm- 5 pm
<b>1/1 Academic Advising:</b> 19.4 hours Personal, Financial, Career, Academic	<b>1/1 Academic Advising:</b> 23.5 hours Personal, Financial, Career, Academic	<b>1/1 Academic Advising:</b> 28.9 hours Personal, Financial, Career, Academic	<b>1/1 Academic Advising:</b> 16.5 hours Personal, Financial, Career, Academic	<b>1/1 Academic Advising:</b> 18 hours Personal, Financial, Career, Academic
<b>1/1 &amp; Group Tutoring:</b> 24.5 hours	<b>1/1 &amp; Group Tutoring:</b> 68.3 hours	<b>1/1 &amp; Group Tutoring:</b> 96 hours	<b>1/1 &amp; Group Tutoring:</b> 188.8 hours	<b>1/1 &amp; Group Tutoring:</b> 224.5 hours
<b>Weekly Seminars:</b> 84 hours College Admissions/Financial Aid, Workforce Development CSTEP connect <b>SEL Support:</b> 9.75 hours Wake-Up with STEP	<b>Weekly Seminars:</b> 90 hours College Admissions/ Financial Aid, Workforce Development CSTEP connect <b>SEL Support:</b> 4.5 hours Wake-Up with STEP	<b>Weekly Seminars:</b> 67 hours College Admissions/Financial Aid, Workforce Development CSTEP connect <b>SEL Support:</b> 2.1 hours Wake-Up with STEP	<b>Weekly Seminars:</b> 68 hours College Admissions/Financial Aid, Workforce Development CSTEP connect <b>SEL Support:</b> 2.3 hours Wake-Up with STEP	<b>Weekly Seminars:</b> 75 hours College Admissions/ Financial Aid, Workforce Development CSTEP connect <b>SEL Support:</b> 2.7 hours Wake-Up with STEP
<b>Outreach with Students/Families:</b> 393 contacts	<b>Outreach with Students/Families:</b> 412 contacts	<b>Outreach with Students/Families:</b> 592 contacts	<b>Outreach with Students/Families:</b> 472 contacts	<b>Outreach with Students/Families:</b> 566 contacts
<b># of Unique Students:</b> 78	<b># of Unique Students:</b> 75	<b># of Unique Students:</b> 79	<b># of Unique Students:</b> 71	<b># of Unique Students:</b> 85
<b>% served</b> 93% (84 on roster)	<b>% served</b> 88% (85 on roster)	<b>% served</b> 89.7% (88 on roster)	<b>% served</b> 78% (91 on roster)	<b>% served</b> 89.5% (95 on roster)
<b>Number of Days Served:</b> 21	<b>Number of Days Served:</b> 22	<b>Number of Days Served:</b> 18	<b>Number of Days Served:</b> 14	<b>Number of Days Served:</b> 19

## Le Moyne College STEP Monthly Utilization

March 2020 3/17-3/31	April 2020	May 2020	June 2020
<b>1:1 Communication:</b> <b>Total: 263</b> Henninger- 109 Nottingham- 118 SAS- 36	<b>1:1 Communication:</b> <b>Total: 606</b> Henninger- 264 Nottingham- 229 SAS- 113	<b>1:1 Communication:</b> <b>Total: 747</b> Henninger- 379 Nottingham- 275 SAS- 93	<b>1:1 Communication:</b> <b>Total: 481</b> Henninger- 259 Nottingham- 167 SAS- 55
<b>Group Zoom Hours:</b> <b>Total- 52</b> Henninger- 28 Nottingham- 22 SAS- 2	<b>Group Zoom Hours:</b> <b>Total- 264</b> Henninger- 166 Nottingham- 85 SAS- 13	<b>Group Zoom Hours:</b> <b>Total- 384</b> Henninger- 233 Nottingham- 130 SAS- 21	<b>Group Zoom Hours:</b> <b>Total- 135</b> Henninger- 100 Nottingham- 28 SAS- 7
<b>Written communication:</b> <b>Total-1103</b> Henninger- 417 Nottingham- 469 SAS- 217	<b>Written communication:</b> <b>Total-3346</b> Henninger- 1317 Nottingham- 1426 SAS- 603	<b>Written communication:</b> <b>Total-3214</b> Henninger- 1261 Nottingham- 1365 SAS- 588	<b>Written communication:</b> <b>Total-1710</b> Henninger- 659 Nottingham- 715 SAS- 336
<b>Support Staff:</b> 212.5 hours	<b>Support Staff:</b> 470 hours	<b>Support Staff:</b> 486 hours	<b>Support Staff:</b> 279 hours
<b># of Unique Students:</b> 77	<b># of Unique Students:</b> 110	<b># of Unique Students:</b> 143	<b># of Unique Students:</b> 134
<b>% served</b> Henninger- 53% (64 on roster) Nottingham- 56% (66 on roster) SAS- 21% (28 on roster)	<b>% served</b> Henninger- 75% (64 on roster) Nottingham- 58% (66 on roster) SAS- 83% (28 on roster)	<b>% served</b> Henninger- 95% (63 on roster) Nottingham- 86% (65 on roster) SAS- 96% (28 on roster)	<b>% served</b> Henninger- 86% (63 on roster) Nottingham- 80% (65 on roster) SAS- 100% (28 on roster)
<b>Number of Days Served:</b> 11	<b>Number of Days Served:</b> 22	<b>Number of Days Served:</b> 20	<b>Number of Days Served:</b> 15

## Le Moyne College STEP Monthly Utilization – February 2020 to June 2020

INITIATIVES	February 2020	March 2020 (3/1-3/16)	April 2020	May 2020	June 2020
<b>IN SCHOOL:</b> Monday to Thursday 9:00 am to 2:30 pm	518 contacts 367 Henn. 81 Nott. 70 SAS	440 contacts 253 Henn. 112 Nott. 75 SAS	Contacts Henn. Nott. SAS	Contacts Henn. Nott. SAS	Contacts Henn. Nott. SAS
<b>AFTER SCHOOL:</b> Monday to Thursday 2:30 pm to 4:00 pm	225 contacts 155 Henn. 70 Nott.	207 contacts 117 Henn. 90 Nott.	Contacts Henn. Nott.	Contacts Henn. Nott.	Contacts Henn. Nott.
<b>FOCUS THIS MONTH:</b>	-recruitment at Nottingham -Senior Check-ins -STEM Games -Shadow Day 25 students -Team Building (Bowling) 36 students	-March Madness STEM Project -Pi Day Celebration - Junior Check-ins -summer program/jobs -Spirit Week	-Team Building (field day) -Earth Day/Arbor Day activity -STEP Science Fair -Regents Prep	-senior celebration -STEP Science Fair -Resumes/Prof. Dress -Regents Prep	-Regents Prep
<b>Mailings/Phone Calls</b>	Mailing/Phone Call (1)	Mailing/Phone Call (1)	Mailing/Phone Call (1)	Mailing/Phone Call (1)	Mailing/Phone Call (1)
<b>Hours of Staffed Support Services</b>	202.5 (Henninger) 177.5 (Nottingham) 109 (SAS)	142 (Henninger) 118 (Nottingham) 89 (SAS)	(Henninger) (Nottingham) (SAS)	(Henninger) (Nottingham) (SAS)	(Henninger) (Nottingham) (SAS)
<b>Advisory/Staff Meetings</b>	Grant meetings 3	Grant meetings 3	Grant meetings 3	Grant meetings 3	Grant meetings 3
<b>Overall Participation:</b>	804 student contacts	647 student contacts	student contacts	student contacts	student contacts
<b># of Unique Students</b>	130	133			
<b>% Served</b>	<i>Henninger (66 students on roster)= 92% Nottingham (55 students on roster)=96 % SAS (22 students on roster)=73 %</i>	<i>Henninger (64 on roster)=100% Nottingham (66 on roster)= 74% SAS (28 students on roster)=71 %</i>	<i>Henninger (on roster)= % Nottingham (on roster)= % SAS (students on roster)= %</i>	<i>Henninger (on roster)= % Nottingham (on roster)= % SAS (students on roster)= %</i>	<i>Henninger (on roster)= % Nottingham (on roster)= % SAS (students on roster)= %</i>
<b>Number of School Days</b>	12	9			

# Le Moyne College STEP Monthly Utilization – July 2019 to January 2020

**STEP Summer Institute (6 weeks July – August): Science research (13 hrs.); Social Science (20 hrs.); Career visits (18 hrs); Ikigai (20 hrs.) and paid internship (1278.75 hrs.)**

INITIATIVES	SEPTEMBER 2019	OCTOBER 2019	NOVEMBER 2019	DECEMBER 2019	JANUARY 2020
<b>IN SCHOOL:</b> Monday to Thursday 9:00 am to 2:30 pm	142 contacts Nott. 0 Henn. 142	477 contacts SAS 64 Henn. 413	248 Contacts SAS 32 Henn. 216	317 Contacts SAS 40 Henn. 277	430 Contacts SAS 77 Henn. 339 Nott 14
<b>AFTER SCHOOL:</b> Monday to Thursday 2:30 pm to 4:00 pm	133 contacts Nott. 27 Henn. 106	146 contacts (Nott. Saturday: 2) Henn. 142	133 Contacts Henn. 133	127 Contacts Henn. 127	172 Contacts Henn. 147 Nott. 25
<b>FOCUS THIS MONTH:</b>	Recruitment efforts Transitioning students to the new school year Study skills/habits	-Implementing a strong SAS program beginning Oct. 7, 2019 -Recruitment (Henn= 38)	-Stop the Bleed Certification program (22 Certificates earned) -Jr/Sr college seminar	- holiday cards for St. Jude's patients -college seminars -holiday celebrations	-Reestablishing Nottingham students - Regents Prep -Science Fair/Seminar
<b>Mailings/Phone Calls</b>	Mailing/Phone Call (1)	Mailing/Phone Call (1)	Mailing/Phone Call (1)	Mailing/Phone Call (1)	Mailing/Phone Call (1)
<b>Hours of Staffed Support Services</b>	161 (Nott) 195 (Henninger)	145 (SAS/Nott) 309 (Henninger)	114 (SAS) 205.5 (Henninger)	101 (SAS) 178.5(Henninger)	100.25 (SAS) 262 (Henninger) 110.5 (Nottingham)
<b>Advisory/Staff Meetings</b>	Grant meetings 3	Grant meetings 3	Grant meetings 3	Grant meetings 3	Grant meetings 3
<b>Overall Participation:</b>	275 student contacts	623 student contacts	381 student contacts	444 student contacts	602 student contacts
<b># of Unique Students</b>	48	84	61	65	94
<b>% Served</b>	(90 on roster)= 53%	<i>Henninger (59 on roster)= 90%</i> <i>SAS= (9 Enrolled; 23 attended) = 100%</i> <i>Nottingham=(41 students on roster) = 5%</i>	<i>Henninger (63 on roster)=83%</i> <i>SAS (7 enrolled)=100%</i> <i>Nottingham=(41 students on roster) = 5%</i>	<i>Henninger (64 on roster) =86%</i> <i>SAS (17 enrolled; 40 attended) = 65%</i> <i>Nottingham= (41 students on roster)= 5%</i>	<i>Henninger (65 on roster)= 92%</i> <i>SAS (18 on roster)= 78%</i> <i>Nottingham (44 students on roster)= 45%</i>
<b>Number of School Days</b>	17	Henn 19/ SAS 14/ Saturdays 2	12	11	12

Due to the ongoing construction at Nottingham, we were not provided with a location to support our students from September to December 2019. Efforts and resources were used to promote the STEP program, recruit new students and develop partnerships with teachers, guidance counselors, and administrators.

## Le Moyne College STEP Monthly Utilization – Feb. 2019 to June 2019

INITIATIVES	FEBRUARY 2019	MARCH 2019	APRIL 2019	MAY 2019	JUNE 2019
<b>IN SCHOOL: Monday to Friday 9:00 am to 2:30 pm</b>	<b>505 student contacts</b> Nott. 288 Henn. 217	<b>853 student contacts</b> Nott. 488 Henn. 365	<b>654 student contacts</b> Nott. 349 Henn. 305	<b>897 student contacts</b> Nott. 492 Henn. 405	<b>338 student contacts</b> Nott. 144 Henn. 194
<b>AFTER SCHOOL: Monday to Friday 2:30 pm to 4:30 pm</b>	<b>204 student contacts</b> Nott. 111 Henn. 93	<b>483 student contacts</b> Nott. 284 Henn. 199	<b>322 student contacts</b> Nott. 179 Henn. 143	<b>384 student contacts</b> Nott. 182 Henn. 202	<b>100 student contacts</b> Nott. 30 Henn. 70
<b>Weekly Seminars</b>	<b>Monthly Themes: Science and Health</b>	<b>Monthly Themes: Technology and Computer Skills</b>	<b>Monthly Themes: Engineering and Mathematics</b>	<b>Monthly Themes: Licensed Professions</b>	<b>Monthly Themes: Exam Preparation</b>
<b>STIPENDS AWARDED:</b>	<b>Henninger: \$205 Nottingham: \$510</b>	<b>No stipends this month</b>	<b>Henninger: \$230 Nottingham: \$245</b>	<b>No Stipends this month</b>	<b>No Stipends this month</b>
<b>Family Meetings &amp; Mailings/Phone Calls</b>	Mailing (1) Phone Call (1)	Mailing (1) Phone Call (1)	Mailing (1) Phone Call (1)	Mailing (1) Phone Call (1)	Mailing (1) Phone Call (1)
<b>Hours of Staffed Support Services</b>	Henn. In school: 144 Henn. After School: 46.5 Nott. In School: 141 Nott. After School: 54	Henn. In school: 192 Henn. After School: 52 Nott. In School: 181 Nott. After School: 77	Henn In School: 203.5 Henn. After School: 96 Nott. In School: 176 Nott. After School: 84	Henn In School: 212 Henn. After School: 67.5 Nott. In School: 195.5 Nott. After School: 65.5	Henn In School: 212 Henn. After School: 67.5 Nott. In School: 195.5 Nott. After School: 65.5
<b>Advisory/Staff Meetings</b>	<b>Grant meetings 3</b>	<b>Grant meetings 4</b>	<b>Grant meetings 3</b>	<b>Grant meetings 3</b>	<b>Grant Meetings 2</b>
<b>Overall Participation:</b>	<b>709 student contacts</b>	<b>1336 student contacts</b>	<b>976 student contacts</b>	<b>1281 student contacts</b>	<b>438 student contacts</b>
<b># of Unique Students</b>	<b>90</b>	<b>94</b>	<b>87</b>	<b>100</b>	<b>84</b>
<b>% Served</b>	<i>(102 on roster) = 88% Nott.= 61 students Henn.= 41 students</i>	<i>(105 on roster)= 89% Nott.= 63 students Henn.= 42 students</i>	<i>(103 on roster)= 84% Nott.= 64 students Henn.= 39 students</i>	<i>(107 on roster)= 93% Nott.= 63 students Henn.= 44 students</i>	<i>(107 on roster)= 79% Nott.= 63 students Henn.= 44 students</i>
<b># of School Days</b>	<b>14</b>	<b>20</b>	<b>17</b>	<b>22</b>	<b>10</b>

# Le Moyne College STEP Monthly Utilization – July 1, 2018-Jan. 2019

**STEP Summer Institute (7 weeks) - 31 students participated. The following were provided:**

Internship hrs: 1158 hrs.; Class hours: 1169 hrs. (focus on Math, English, College Admission, STEM Shadowing/Trips, Community Service)

INITIATIVES	SEPTEMBER 2018	OCTOBER 2018	NOVEMBER 2018	December 2018	January 2019
<b>IN SCHOOL:</b> Monday to Friday 9:00 am to 2:30 pm	269 student contacts Nott. 154 Henn. 115	648 student contacts Nott. 258 Henn. 390	339 student contacts Nott. 175 Henn. 164	457 student contacts Nott. 237 Henn. 220	521 student contacts Nott. 229 Henn. 292
<b>AFTER SCHOOL:</b> Monday to Friday 2:30 pm to 4:30 pm	199 student contacts Nott. 144 Henn. 55	357 student contacts Nott. 212 Henn. 145	222 student contacts Nott. 116 Henn. 106	323 student contacts Nott. 203 Henn. 120	291 student contacts Nott. 135 Henn. 156
<b>Weekly Seminars &amp; Rotating Topics</b>	<b>Getting Started</b> Goals, Time Mgt. Note-taking, Study tips <b>SAT/Regents Prep</b> 6 Seminars/Workshops	<b>College Planning</b> Admissions Advisor CSTEP Panel Personal essay, FAFSA <b>SAT/Regents Prep</b> 9 Seminars	<b>Career Exploration</b> Career Advisor CSTEP Panel <b>STEM Careers</b> <b>SAT/Regents Prep</b> 7 Seminars	<b>Test taking Strategies</b> 1/1 Advising apt. <b>Regents/Sat Review</b> College Admission support 6 Seminars	<b>Test taking Strategies</b> 1/1 Advising apt. <b>Regents/Sat Review</b> College Admission support 6 Seminars
<b>STIPENDS AWARDED:</b>	Henninger: \$215 Nottingham: \$185	Henninger: \$425 Nottingham: \$345	Henninger: \$325 Nottingham: \$340	No stipends were distributed	No stipends were distributed
<b>Family Meetings &amp; Mailings/Phone Calls</b>	Mailing (1) Phone Call (1)	Mailing (1) Phone Call (1)	Mailing (1)	Mailing (1)	Mailing (1)
<b>Hours of Staffed Support Services</b>	238	307.5	318	284.5	271.5
<b>Advisory/Staff Meetings</b>	Grant meetings 3	Grant meetings 3	Grant meetings 3	Grant meetings 3	Grant meetings 3
<b>Overall Participation:</b>	468 student contacts	1005 student contacts	561 student contacts	780 student contacts	812 student contacts
<b># of Unique Students</b>	49	74	78	84	90
<b>% Served</b>	(77 on roster)=63 %	(77 on roster) = 96 %	(92 on roster) = 84% Nott.=52 students Henn.=40 students	(96 on roster) = 87% Nott. = 56 students Henn. = 40 students	(100 on roster) = 90% Nott. = 59 Henn. = 41
<b>Number of School Days</b>	17	21	15	15	15



## Le Moyne College STEP Monthly Utilization – Feb. 2018 to June 2018

INITIATIVES	FEBRUARY 2018	MARCH 2018	APRIL 2018	MAY 2018	JUNE 2018
<b>IN SCHOOL:</b> Monday to Friday 9:00 am to 2:30 pm	<b>415</b> student contacts Nott. 245 Henn. 170	<b>645</b> student contacts Nott. 390 Henn. 255	<b>535</b> student contacts Nott. 306 Henn. 229	<b>669</b> student contacts Nott. 368 Henn. 301	<b>186</b> student contacts Nott. 116 Henn. 70
<b>AFTER SCHOOL:</b> Monday to Friday 2:30 pm to 4:30 pm	<b>354</b> student contacts Nott. 204 Henn. 148 Other. 2	<b>392</b> student contacts Nott. 218 Henn. 174 Other	<b>301</b> student contacts Nott. 146 Henn. 155 Other	<b>329</b> student contacts Nott. 169 Henn. 160 Other	<b>80</b> student contacts Nott. 49 Henn. 31 Other
Saturday Academy Every Saturday 8:00 am to 1:00 pm	<b>65</b> student contacts Nott. 25 Henn. 32 Other 8	<b>50</b> student contacts Nott. 25 Henn. 17 Other 4	<b>40</b> student contacts Nott 18 Henn 13 Other 9	<b>21</b> student contacts Nott 11 Henn 7 Other 2	<b>14</b> student contacts Nott 8 Henn 6 Other 0
Family Meetings & Mailings/Phone Calls	1 Mailing	1 Mailing 1 Phone Call	1 Mailing 1 Phone Call	1 Mailing 1 Phone Call	1 Mailing Phone Call
<b>Unique to this month</b>	Student presentations Weekly Science labs SAT/Regents Prep Career Advising	Presentations by Upstate Med. Student and Terri Mitchell Weekly Science Labs SAT/Regents Prep College and Career Advising Field Trip to RC Field Station and Planetarium at SUNY Oswego	Presentations by Farah Jadran and Bill Brower Weekly Science Labs SAT/Reg Prep and Timed Practice College and Career Advising Spring Celebration of Scholarship	Presentation by Dr Roopnarine Science on Seneca Lab Prep Research Field Trip to Seneca Lake College Visit to Hobart & William Smith Colleges, Geneva NY	Trip to Boston
Advisory Board Meetings	Grant meetings 3	Grant meetings 4	Grant meetings 3	Grant meetings 3	Grant meetings 1
<b>Overall Participation:</b>	<b>834</b> student contacts	<b>1087</b> student contacts	<b>878</b> student contacts	<b>1019</b> student contacts	<b>280</b> student contacts
<b># of Unique Students</b>	<b>98</b>	<b>94</b>	<b>95</b>	<b>90</b>	<b>76</b>
<b>% Served</b>	<b>(110 on roster)= 89%</b>	<b>(107 on roster) = 87%</b>	<b>(106 on roster) = 90%</b>	<b>( 106 on roster) = 85%</b>	<b>( on roster)= 72%</b>

Winter Break: 2/19-23/2018

\*Spring break 4/23-27 \*\*Henn had no access to office for 3 days due to state tests

# Le Moyne College STEP Monthly Utilization – July 1, 2017-Jan. 2018

**STEP Summer Institute (7 weeks) - 40 students participated. The following were provided:**

Internship hrs: 4708.75 hrs.; Internship class: 355.5 hrs; Math class 363 hrs.; English class 364.5 hrs; Science labs 366 hrs.; Field Trips 258 hrs.

INITATIVES	SEPTEMBER 2017	OCTOBER 2017	NOVEMBER 2017	December 2017	January 2018
<b>IN SCHOOL:</b> Monday to Friday 9:00 am to 2:30 pm	201 student contacts Nott. 50 Henn. 151	308 student contacts Nott. 109 Henn. 199	381 student contacts Nott. 221 Henn. 160	278 student contacts Nott. 196 Henn. 82	403 student contacts Nott. 229 Henn. 173 Other 1
<b>AFTER SCHOOL:</b> Monday to Friday 2:30 pm to 4:30 pm	238 student contacts Nott. 173 Henn. 65	323 student contacts Nott. 154 Henn. 163 Other 6	364 student contacts Nott. 219 Henn. 137 Other 8	247 student contacts Nott. 178 Henn. 63 Other 6	320 student contacts Nott. 205 Henn. 115
Saturday Academy Every Saturday 8:00 am to 1:00 pm	62 student contacts Nott 24 Henn 25 Other 13	118 student contacts Nott. 35 Henn. 44 Other 39	87 student contacts Nott 34 Henn 27 Other 26	30 student contacts Nott 12 Henn 12 Other 6	25 student contacts Nott 11 Henn 11 Other 3
Family Meetings & Mailings/Phone Calls	Mailing (1)	Mailing (1) Phone Call (1)	Mailing (1)	Mailing (1) Phone Call (1)	Mailing (1) Phone Call (1)
Unique to this month	Recruitment Efforts College Admission SAT/Regents Prep	Networking Events Drone Demonstration Flying in an airplane	Greek Peak SAT/Regents Prep	Buff. Student Conference SAT/Regents Prep CSTEP mentors in schools	SAT/Regents Prep CSTEP mentors in schools
Advisory Board Meetings	3 Grant meetings	3 Grant meetings	4 Grant meetings	2 Grant meetings	3 Grant meetings
Overall Participation:	501 student contacts	753 student contacts	830 student contacts	541 student contacts	748 student contacts
# of Unique Students	96	102	104	93	90
% Served	(110 on roster)=87%	(120 on roster) = 85%	(131 on roster) = 79%	(106 on roster) =87 %	(106 on roster)=84 %

## Le Moyne College STEP Monthly Utilization – Jan. 2017-June 2017

INITATIVES	February 2017	March 2017	April 2017	May 2017	June 2017
<b>In School Programming</b>	<b>236 student contacts</b> Only at Henninger 15 days x 4hrs. x Henninger = 60 hrs.	<b>379 student contacts</b> Only at Henninger 23 days x 4hrs. x Henning = 92 hrs.	<b>276 student contacts</b> Only at Henninger 14 days x 4hrs. x Henning = 56 hrs.	<b>353 Student contacts Only at Henninger</b> 22 days x 4hrs. x Henninger = 88 hrs.	<b>119 Students contacts Only at Henninger</b> 9 days x 4hrs. x Henninger = 36 hrs.
<b>After School Programming</b>	<b>237 student contacts</b> Nott. 189 Henn. 48 12 days x 2 hrs. x N =24 hrs. 12 days x 2hrs. x H = 24 hrs.	<b>351 student contacts</b> Nott. 285 Henn. 66 18 days x 2 hrs. x N = 36 18 days x 2 hrs. x H = 36	<b>195 student contacts</b> Nott. 138 Henn. 57 12 days x 2 hrs. x N = 24 12 days x 2 hrs. x H = 24	<b>336 student contacts</b> Nott. 255 Henn. 81 18 days x 2 hrs. x N= 36 22 days x 2 hrs. x H= 44	<b>105 student contacts</b> Nott. 83 Henn. 22 7 days x 2 hrs. x N= 14hrs 9 days x 2 hrs. x H = 18hrs
<b>Friday Speaker Series</b>	<b>26 student contacts</b> 3 days x 2hrs. = 6hrs	<b>41 student contacts</b> 3 days x 3 hrs. = 9 hrs.	<b>24 student contacts</b> 1 day x 3 hrs. = 3 hrs.	<b>Not offered</b>	<b>Not offered</b>
<b>Saturday STEM Academy/ (MOST)/Events/Math Clinics</b>	<b>75 student contacts</b> 3 days x 4 hrs. = 12hrs.	<b>Sat STEM Acad/Math Clinics</b> <b>136 student contacts</b> 4 days x 4 hrs. = 16 hrs.	<b>71 student contacts</b> 3 days x 4 hrs. = 12 hrs.	<b>58 student contacts</b> 3 days x 4 hrs. = 12 hrs.	<b>34 student contacts</b> 2 days x 4 hrs. = 8 hrs.
<b>Family Meetings &amp; Mailings/Phone Calls</b>	Phone Call (1) Mailing (1) 4 hours of service	Phone Call/Emails (1) Mailing (1) Family Meeting (1) 4 hours of service	Phone Call (1) Mailing (1) 4 hours of service	Phone Call (1) Mailing (1) 4 hours of service	Phone Call (1) Mailing (1) Family Meeting (1) 6 hours of service
<b>Unique to this month</b>	CSI Murder Mystery (10 students/6 hours) Nature Walk – Beaver Lake (22 students/5 hours) Shadow Day at Le Moyne (15 students/6 hours)	STEP Conference (9 students/2 days=20hrs) Multicultural Summit (10 students/3hours)	MATH CLINICS (71 students) On-Point for College Visit (20 students/2hrs)	Seneca Lake Research Day Science Experiment (12 students/6 hours) The STEM Conference at the MOST (20 students/6 hours)	CNY Rocket Challenge (6 students/5 hours) CNY Works Paid Internship (35 students x 24 hrs=840 hours) Volunteering & Team building (6 students/8 hours)
<b>Advisory Board Meetings</b>	<b>2 Grant meetings</b> 4 hours	<b>2 Grant meetings</b> 4 hours	<b>2 Grant meetings</b> 4 hours	<b>2 Grant meetings</b> 4 hours	<b>0 Grant meetings</b>
<b>Overall Participation:</b>	<b>621 student contacts</b>	<b>926 student contacts</b>	<b>588 student contacts</b>	<b>779 student contacts</b>	<b>305 student contacts</b>
<b># of service hours</b>	<b>151 hrs. of service</b>	<b>220 hrs. of service</b>	<b>147 hrs. of service</b>	<b>200 hrs. of service</b>	<b>943 hrs. of service</b>
<b># of Unique Students</b>	<b>93</b> <b>(122 on roster)= 76%</b>	<b>105</b> <b>(120 on roster) = 88%</b>	<b>105</b> <b>(105 on roster) = 100%</b>	<b>110</b> <b>(132 on roster)= 74%</b>	<b>93</b> <b>(122 on roster)=76%</b>
<b>School/Prog. Closings</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Le Moyne College STEP Monthly Utilization – Sept. 2016-Dec. 2016

INITIATIVES	SEPTEMBER 2016	OCTOBER 2016	NOVEMBER 2016	December 2016	January 2017
<b>In School Programming</b>	<b>49 student contacts</b> 18 days x 4 hrs. x Henninger = <b>72 hrs.</b>	<b>276 student contacts</b> 20 days x 6 hrs. x Henninger = <b>120 hrs.</b>	<b>225 student contacts</b> 19 days x 6 hrs. x Henninger = <b>114 hrs.</b>	<b>247 student contacts</b> 16 days x 6 hrs. x Henninger = <b>96 hrs.</b>	<b>299 student contacts</b> <b>Only at Henninger</b> 19 days x 4 hrs. = <b>152 hrs.</b>
<b>After School Programming</b>	<b>242 student contacts</b> <b>Nott. 153</b> <b>Henn. 89</b> 18 days x 2 hrs. x 2 schools = <b>72 hrs.</b>	<b>236 student contacts</b> <b>Nott. 154</b> <b>Henn. 82</b> 20 days x 2 hrs. x 2 schools = <b>80 hrs.</b>	<b>247 student contacts</b> <b>Nott. 188</b> <b>Henn. 59</b> 19 days x 2 hrs. x 2 schools = <b>76 hrs.</b>	<b>210 student contacts</b> <b>Nott. 173</b> <b>Henn. 37</b> 16 days x 2 hrs. x 2 schools = <b>64 hrs.</b>	<b>292 student contacts</b> <b>Nott. 248</b> <b>Henn. 44</b> 15 days x 2 hrs. x N = 30 hrs. 15 days x 2 hrs. x H = 30 hrs.
<b>Friday College Success Seminars/Shadow day</b>	<b>32 student contacts</b> 3 days x 2 hrs. = <b>6 hrs.</b>	<b>51 student contacts</b> 2 days x 2 hrs. = <b>4 hrs.</b>	<b>90 student contacts</b> 3 days x 2 hrs. = <b>6 hrs.</b>	<b>62 student contacts</b> 2 days x 2 hrs. = <b>4 hrs.</b>	<b>Not offered</b>
<b>Saturday STEM Academy (MOST) Events</b>	<b>40 student contacts</b> 2 days x 4 hrs. = <b>8 hrs.</b>	<b>89 student contacts</b> 4 days x 4 hrs. = <b>16 hrs.</b>	<b>44 student contacts</b> 3 days x 4 hrs. = <b>12 hrs.</b>	<b>9 student contacts</b> 1 days x 4 hrs. = <b>4 hrs.</b>	<b>61 student contacts</b> 4 days x 4 hrs. = <b>16 hrs.</b>
<b>Family Meetings &amp; Mailings/Phone Calls</b>	Family Meeting (1) Mailing (1)	Family Meeting (1) Mailing (1) Phone Call (1)	Family Meeting (1)	Family Meeting (1)	Family Meeting (1) Mailing (1) 4 hours
<b>Unique to this month</b>	<b>Academic Development Presentations &amp; Workbook</b>	<b>College Admissions Presentations &amp; Workbook</b> <b>RIT Day (7 students)</b> <b>MOST Steamboat Challenge (12 students)</b> <b>Coding Event (9 students)</b> <b>CNY Youth Job Fair (24 students)</b> <b>Research at Le Moyne (30 hours)</b>	<b>Financial Aid/Scholarships Presentations &amp; Workbook</b>  <b>2 Shadow Days (Day of service)</b>  <b>Bridges Competition at the MOST</b>	<b>Employment/Internship Presentations &amp; Workbook</b>  <b>Increased CSTEP students for Regents Review, tutoring, mentoring, etc.</b>	<b>Academic Development Presentations &amp; Workbook</b> 62 students 12 hours
<b>Advisory Board Meetings</b>	<b>3 Grant meetings</b>	<b>4 Grant meetings</b>	<b>0 Grant meetings</b>	<b>2 Grant meetings</b>	<b>2 Grant meetings</b> 4 hours
<b>Overall Participation:</b>	<b>363 student contacts</b>	<b>734 student contacts</b>	<b>606 student contacts</b>	<b>528 student contacts</b>	<b>714 student contacts</b>
<b># of service hours</b>	<b>236 hrs. of service</b>	<b>348 hrs. of service</b>	<b>322 hrs. of service</b>	<b>264 hrs. of service</b>	<b>244 hrs. of service not including phone calls</b>
<b># of Unique Students</b>	<b>62</b> <b>(101 on roster)=61%</b>	<b>95</b> <b>(122 on roster)=78%</b>	<b>92</b> <b>(122 on roster) = 75%</b>	<b>97</b> <b>(133 on roster) = 73%</b>	<b>62</b> <b>(123 on roster)=50%</b>
<b>School/Prog. Closings</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>7</b>	<b>0</b>

# Le Moyne College STEP Monthly Utilization – January 2016 – June 2016

INITIATIVES	SEPTEMBER 2015	OCTOBER 2015	NOVEMBER 2015	December 2015	TOTAL
<b>In School Programming</b>	<b>164 student contacts</b> 17 days x 6 hrs. x 2 Schools = <b>204 hrs.</b>	<b>247 student contacts</b> 22 days x 6 hrs. x 2 schools = <b>264 hrs.</b>	<b>202 student contacts</b> 15 days x 6 hrs. x 2 schools = <b>180 hrs.</b>	<b>141 student contacts</b> 14 days x 6 hrs. x 2 schools = <b>168 hrs.</b>	<b>816 hours of service provided</b>
<b>After School Programming</b>	<b>301 student contacts</b> 17 days x 2 hrs. x 2 schools = <b>68 hrs.</b>	<b>332 student contacts</b> 22 days x 2 hrs. x 2 schools = <b>88 hrs.</b>	<b>145 student contacts</b> 15 days x 2 hrs. x 2 schools = <b>60 hrs.</b>	<b>294 student contacts</b> 14 days x 2 hrs. x 2 schools = <b>56 hrs.</b>	<b>272 hours of service provided</b>
<b>Thursday Robotics</b>	--	--	<b>73 student contacts</b> 3 days x 2 hrs. = <b>6 hrs.</b>	<b>47 student contacts</b> 2 days x 2 hrs. = <b>4 hrs.</b>	<b>10 hours of service provided</b>
<b>Friday College Success Seminars/Shadow day</b>	<b>18 student contacts</b> 2 days x 2 hrs. = <b>4 hrs.</b>	<b>49 student contacts</b> 5 days x 2 hrs. = <b>10 hrs.</b>	<b>120 student contacts</b> 3 days x 2 hrs. = <b>6 hrs.</b>	<b>69 student contacts</b> 3 days x 2 hrs. = <b>6 hrs.</b>	<b>26 hours of service provided</b>
<b>Saturday STEM Academy</b>	<b>22 student contacts</b> 2 days x 3 hrs. = <b>6 hrs.</b>	<b>43 student contacts</b> 2 days x 3 hrs. = <b>6 hrs.</b>	<b>24 student contacts</b> 2 days x 6 hrs. = <b>12 hrs.</b>	<b>27 student contacts</b> 2 days x 3 hrs. = <b>6 hrs.</b>	<b>30 hours of service provided</b>
<b>Team building/Family Meeting</b>	<b>66 student contacts</b> 2 days x 3 hrs. = <b>6 hrs.</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6 hours of service provided</b>
<b>Community Service</b>	--	--	<b>7</b> 1 day x 3 hrs. = <b>3hrs.</b>	<b>0</b>	<b>3 hours of service provided</b>
<b>Unique to this month</b>	<b>0</b>	College Expo Club 2016 Trip to Boston. <b>11</b>			<b>72 hours of service provided</b>
<b>Overall Participation:</b>	<b>571 student contacts</b>	<b>671 student contacts</b>	<b>571 student contacts</b>	<b>578 student contacts</b>	
<b># of service hours</b>	<b>288 hrs. of service</b>	<b>368 hrs. of service</b>	<b>267 hrs. of service</b>	<b>240 hrs. of service</b>	<b>1163 hrs. of service</b>
<b># of Unique Students</b>	<b>95</b>	<b>95</b>	<b>75</b>	<b>73</b>	<b>338</b>
<b>School Closings</b>	<b>5</b>	<b>1</b>	<b>5</b>	<b>7</b>	

## Le Moyne College STEP Monthly Utilization – January 2016 – June 2016

### STEP Summer Institute, June 27 – August 12, 2016

(Last week of our 2015-2016 fiscal budget year and 1<sup>st</sup> week of our five weeks Summer Institute)

(Mon., Tues., Wed., Thurs.) CNY WORKS Hours June 27th to June 30th	(Tuesdays) Reading/writing & Critical Thinking	(Wednesdays) College and Career speaker series	(Thursdays) STEM experimental Activities	(Fridays) STEM Trips-Ropes Course	MEALS (Breakfast and Lunch) (June 27th to June 30th)
<b>441.55 hrs.</b>	<b>3 hrs.</b>	<b>3 hrs.</b>	<b>3.5 hrs.</b>	<b>8.5 hrs.</b>	<b>225 meals</b>

### ALTOGETHER

(Mon., Tues., Wed., Thurs.) CNY WORKS Hours June 27th to June 30th	(Tuesdays) Reading/writing & Critical Thinking	(Wednesdays) College and Career speaker series	(Thursdays) STEM experimental Activities	(Fridays) STEM Trips-Ropes Course	MEALS (Breakfast and Lunch) (June 27th to June 30th)
2377.5 paid hours in addition to 320 volunteer hours on campus	15 hours	15 hours in a STEM Career Speaker Series	17.5 hours in the Science labs conducting various hands on experiments	40 hours focused on visiting various STEM companies and team building activities	974 meals served through a grant from NYS Summer Food Program

### The Weeks of August 1 – August 12, 2016

(The remaining 2 weeks students completed their CNY Works Contract)